

Job Title: Children's Advocacy Center Director
Location: Tupelo, MS
Salary Range: 50,000-54,000
Travel Required: Minimal
Date Posted: August 8, 2022
Posting Expires: September 6, 2022

Applications Accepted By:

Mail:

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Christi Webb, Executive Director
Family Resource Center
PO Box 7290
Tupelo, MS 38802

Job Description

Family Resource Center of North Mississippi

Director of Children's Advocacy Center

Responsibilities:

Under the policy direction of the Board of Directors, the CAC Director shall have the following responsibilities:

- Implement, administer, evaluate, and supervise all programmatic and clinical services provided by the CAC.
- Develop new programs and services as needed or requested for review of the Board
- Administer the programs and services in consistent with State and National standards and best practices set by NCA and CACM.
- Manage grant-writing, grant management, and functions of the agency.
- Develop and maintain interagency agreements, proposed contracts, MDT protocols, grants and relationships with funding organizations, State & local government, affiliated agencies, and community partners.
- Provide training to Multidisciplinary team members, mandated reporters, and other agencies and individuals identified.
- Represent the Center in the community, media, court and inter agency functions.
- Provide direct clinical services to families and children.
- Develop and implement fundraising strategies with the support and assistance of the Board
- Supervision of the CAC staff and interns(volunteers).

Qualifications:

- College degree in social work, management, counseling, criminal justice or related field. Master Degree preferred in Administration, Social Work, Counseling, Psychology, Marriage and Family Therapy, or Law desirable. Master Degree in clinical mental health field desirable, i.e. LCSW or LPC.
- Knowledge of criminal justice system, child abuse, multidisciplinary team, and mental health treatment preferred.
- Experience with financial management, grant writing, fund raising budgeting, and grant management preferred
- Experience providing therapy or supervising mental health professional desired.
- Public speaking skills and training skills desired.